



## IT DIRECTOR

### *Letter from Inspired Results President of Execution Strategies, Phil Odella:*

Are you passionate about innovation and leading diverse teams to success? Do you thrive in a fast-paced, collaborative environment? Are you wanting to help conquer a new frontier for an entire industry? If so, read on!

Inspired Results is looking for an IT Director to lead our IT function as we charter our path to the future. This person will be responsible for strategy, planning, and execution of internal and client supporting technical solutions – or in other words, the whole nine yards!

What's our ultimate secret to success? We hire A-players who are the right fit for our company, placed in the right fit role, and given the freedom to drive results. Inspired People are our not-so-secret weapon to success and client happiness. We know that we are all stronger when we help each other, recognize each other's contributions – and help to support our teammates, every step of the way.

At the heart of this role is someone passionate about leading cross-functional teams to deliver inspired, client-focused solutions. Our teams drive every step of the process, from concept and design, through development and integration, and deployment across the support life cycle. We are looking for someone who is ready to step-up and can help us deliver more solutions to more clients – and your direction will help to guarantee success!

If you're looking to work at a company that's unlike any other, read on learn more about the position and to consider being a part of our brand management revolution!

Best,

**Phil Odella**

**President, Execution Strategies**

# ABOUT INSPIRED RESULTS

## What we do (in a nutshell)

Inspired Results is leading the brand management revolution. We've spent 60 years mastering the print and promotions lifecycle – and apply this expertise to help our clients advance marketing, boost business, and increase bottom lines. Our service-obsessed team is committed to creating comprehensive brand solutions and evolving our industry as a whole.

## Our guiding principles

**One powerful word describes Inspired Results' mission: Partnership.**

Partnership is the epicenter of our business. This means we listen to our clients, making every effort to wow them by delivering remarkable service. Inspired Results is fanatical about anticipating and delivering comprehensive solutions that will help our clients thrive.

Inspired People live our values every day – we live and breathe our core tenets. In every action we take, we aim to Inspire by Excellence, Empower by Accountability, and Define by Results.

Our ultimate vision is to lead the brand management revolution. We're blazing new trails for our industry by creating innovative, inspiring solutions for our clients. We dare to be pioneers by continuously evolving and vowing never to accept the status quo – while always protecting our clients from risk. To us, innovation means leading by example and inspiring others to follow in our footsteps.

## Broadening our horizons

We couldn't be opening this position at a more exciting time: 2016 introduces Inspired Results as our new brand! Explore our new look and feel, [visit our new website](#), and learn about our engaging and exciting culture.

Inspired Results is the product of three major companies banding together: Safeguard by Advent, DocuSource, and Formit. This means higher-powered performance, expanded resources, better value — and of course, the “wow!” service our clients know and love.

## Ready to jump in?

We believe in innovation powered by people: our abilities to anticipate, scale, react, and respond all stack up to bring inspired results to our team, our clients and our supply partners.

Are you ready to be part of this equation? Read more about what it takes to be part of our team!

# Are you the ideal candidate for our IT Director Position?

Inspired Results' IT Director will steer the ship for our overall IT function. What does this mean? You'll tackle strategy, resources, partnerships, budget, execution, risk management, change management, and communication. To get more specific, this person:

- Owns the IT solution architecture, development & integration, deployment and support strategies. The role is primarily focused on client solutions, but inclusive of the back-office and infrastructure.
- Identifies the required internal skills and resources and external partners to execute initiatives. Manages cross-functional teams of internal resources, external partners and clients to successfully accomplish objectives.
- Develops and manages individual project plans and the portfolio of projects for client solutions, back-office & business intelligence, infrastructure, security & compliance.
- Owns the assessment, development and maintenance of company IT policies, procedures, security & compliance protocols and enforcement.
- Communicates and mitigates project risks, providing internal and external project status updates.

The IT director is a rare breed. Of course, he or she is tech-savvy – but can also be described as a people person. Because you focus on clients, partners and fellow team members alike, you'll be tasked with finding creative solutions, collaborating with external partners and guiding a team through implementation. Success is defined as exceeding client expectations while driving efficiency and effectiveness in the execution, communicating each step of the way. Specific tasks include:

- Direct, coordinate, and report on implementations including regular team meetings, standardized project plans and status reports.
- Lead the design, development, integration, implementation and support of client solutions:
  - Define the web-based client store-front architecture and solutions now and into the future.
  - Engage with clients to understand needs and act as the lead for implementations.
  - Identify external solution partners as required to deliver comprehensive client solutions.
  - Ensure client realization of expected results through implementation and the solution's life-cycle.
- Lead and oversee the IT infrastructure with our managed service partner.
- Lead the efforts to continually assess information and data security, including vulnerability assessments and associated mitigation action plans.
- Actively consult with company leadership and others to facilitate solution success.
- Provide recommendations on staffing levels, required skills and training needs.
- Work cooperatively with others to resolve client problems, issues or complaints.

## The must-have traits for our dream candidate:

- Strong client service orientation.
- Driven and goal oriented, a team player with strong leadership skills.
- Ready to step up and lead in new areas, collaboratively driving the business direction.
- Focused sense of urgency and commitment to complete tasks in line with expectations.
- Ability to prioritize, willing to make difficult decisions and comfortable taking calculated risks.
- Creative, with the ability to develop innovative solutions.
- Strong communication skills at all levels of the organization with both business and technical teams, internally, with clients and external solution partners.
- Strong people and project management skills.

## To be qualified, you'll need this experience in your back pocket:

- 8+ years as an IT or Business professional
- Demonstrated success managing teams implementing client software solutions.
- 4+ years managing IT projects, Project Management Certification preferred.
- Experience in design, integration and deployment of web-based solutions.
- Knowledge of business management principles for strategic planning, resource allocation, human resource modeling, leadership, and coordination of people and resources.
- Experience with Demand Bridge or related print management ERP and store-front solutions preferred.

## Our ultimate goals for you:

- Direct our IT function in delivering client solutions in an ethical, professional and passionate manner to provide best in class delivery for new and existing clients.
- Create repeatable delivery mechanisms, team processes, and client satisfaction measurements providing maximum client return on investment and efficiency of the Implementation team.

## Beyond a fulfilling career and an exciting culture, we offer:

- Competitive salary and bonus program
- Comprehensive benefit programs

Ready to get started? Let's go! Contact Phil Odella by email: [phil@inspirenw.com](mailto:phil@inspirenw.com)

